

## TCCPA Fundraising Committee

**PURPOSE:** This committee shall be appointed by the Executive Committee for the purpose of assisting with fundraising efforts for all choral groups in Tift County Schools.

**MEMBERSHIP:** The committee shall consist of parents or legal guardians of choral students who are active members of the Association defined as individuals who have paid the current school year's dues and are active in the fund raising efforts of the Association.

**CHAIR:** The Executive Committee as outlined in the By-laws shall appoint the Chair. The Chair shall be responsible for the coordination of the committee's duties including planning and chairing committee meetings, serving as the liaison with the Choral Directors on behalf of the committee and communicating with the Executive Committee to assure timely completion of tasks of the committee.

**DUTIES:** The duties of the committee include:

1. Work with the Choral Directors to plan, coordinate and complete fundraising efforts.
2. Secure volunteers to complete the tasks associated with raising funds.
3. Maintain records for budget planning.
4. Work with students and Choral Directors to design fundraising ideas and efforts.
5. Serve as liaison between the Choral Directors and parents/guardians for information and distribution of all fundraising aspects.
6. Secure volunteers to serve as liaisons for each school.
7. Conduct meetings as needed to complete the tasks of the committee.